

NAXHELET GOLF CLUB

INTERNAL REGULATIONS

ARTICLE I - Admission - Committee.

1.1 All applicants must return a completed application form. This application will be submitted to the Committee which, after examination, will inform the applicant of its decision within one month.

1.2 Applications from minors must be accompanied by parental consent.

1.3 The Committee comprises at least 3 and no more than 5/7 members. The functions of the Committee include a Chairman, a Captain and members of the Committee and/or management. Committee members are appointed by the Naxhelet Golf Club Board of Directors, and receive a 2-year term of office. Terms of office are renewable in agreement with the Board of Directors. The Chairman of the Committee determines the other functions of the Committee. Decisions are taken by majority vote. In the event of a tie, the Chairman has the casting vote. The Captain is appointed by the Chairman.

1.4 The Sports Committee comprises the Chairman of the Committee, the Captain, the Secretary and at least 1 representative from each section.

1.5 The Disciplinary Committee is made up of the President, a member of management and the Captain.

ARTICLE II - Membership dues - Entrance fee.

2.1 Each year, a scale of membership dues and entry fees will be determined, differentiated according to the category to which the member belongs: age, family relationship, membership status.

Full member: access to the 18-hole course, pitch/putt, school holes and driving range.

7 days a week.

Weekly: access to 18-hole course, pitch/putt, 3 school holes.

5 days a week, excluding public holidays.

(WE and bank holidays = corresponding greenfee payment 9/18 holes).

practice access 7 days a week.

Country member: federated member of a Belgian or foreign club.

same advantages as a full member.

Free member: access to driving range, pitch/putt and "school" holes.
Young adult: aged 22 to 29.
Juniors: aged 0 to 21.

2.2 Free members must pay a green fee at the guest rate before gaining access to the 18-hole course. If the guest does not pay, the green fee will be charged at the full rate.

2.3 Payment of the membership fee implies acceptance of the terms and conditions of the present regulations.

2.4 The membership fee is payable for one year and is non-refundable; it covers the period from January 1 to December 31. Failure to pay the membership fee by December 31st will result in the loss of all benefits associated with the federation card (insurance, etc.).

2.5 Members must pay an entrance fee corresponding to their registration status.

2.6 A member may request a year's leave of absence, while retaining the benefit of his or her membership fee. During this period of leave, the member will no longer have access to the golf facilities and will have to pay a reduced membership fee. Provided that all vacation membership fees have been paid without interruption, the member will remain exempt from the entrance fee.

2.7 Any person who has applied in writing to the Committee shall be accepted as a member on leave.

ARTICLE III - Visitors.

3.1 In addition to Naxhelet Golf Club members, the Club's facilities are open to visitors who are members of other recognized clubs in Belgium or abroad. On entering the club, visitors must report to the secretary's office (shop) with their contact details.

3.2 Visitors are required to pay the green fee before gaining access to the sports facilities. Guest members are responsible for registering and paying for their guests.

Greenfee rates are set by SA Châteaux Thermes & Golf. In return for payment of the green fee, visitors receive a badge, which they must hang visibly from their bag.

3.3 SA Châteaux Thermes & Golf reserves the right to establish special rules in addition to the above if such exceptions are duly justified, particularly in the case of visits by large groups, meetings with other clubs, federal events or any other case of an exceptional nature.

3.4. Visitors must comply with the present regulations, and more specifically with the rules governing play and behavior on the pitch and in the premises.

Visitors in breach of these rules may be excluded immediately.

The Club reserves the right to refuse access to visitors whose dress or behavior does not meet Club standards.

ARTICLE IV - Access to facilities.

4.1 SA Châteaux Thermes & Golf will set the opening and closing hours of the golf premises and facilities (golf courses, changing rooms, driving range, etc.). Members are required to respect these hours.

4.2 The Committee reserves the right to prohibit access to certain premises and facilities if it deems it necessary. In particular, it may prohibit play in certain seasons if the condition of the grounds so requires, or if the importance of certain competitions so demands. Failure to comply with this rule constitutes a major offence.

4.3 Any object or value left on the Naxhelet site is the sole responsibility of its owner.

Under no circumstances can SA Châteaux Thermes & Golf be held responsible for theft or loss.

4.4 All accounts related to purchases and consumption must be paid on time directly to the managers. Failure to do so may result in disciplinary proceedings with the Club.

ARTICLE V - Changing rooms.

5.1 Changing rooms are accessible to members, their guests and visitors.

5.2 Members may use a locker in the changing rooms for an annual fee to be set by SA Châteaux Thermes & Golf.

5.3 SA Châteaux Thermes & Golf provides members with toiletries and towels, which may not be removed from the premises under any circumstances. It is the responsibility of each member to ensure that the facilities are kept in an impeccably clean condition.

5.4 It is strictly **FORBIDDEN** to clean golf shoes in washbasins or showers.

5.5 Abandoned clothing and footwear will be collected weekly and kept for one month at the secretary's office, where they can be retrieved.

5.6 Please note that SA Châteaux Thermes & Golf is in no way responsible for items stolen or damaged in the changing rooms, parking lots or around the clubhouse.

5.7 Members who relinquish their locker or leave the Naxhelet Golf Club are requested to empty the locker within one month of announcing their

decision. Failing this, the cupboard will be emptied and its contents disposed of as per point 5.5.

ARTICLE VI: Dress code.

Proper dress is required and the following dress criteria must be observed:

6.1 Ladies:

- Bermuda shorts authorized.
- Golf skirts authorized.
- No cleavage or bustier.
- Shorts, training shorts or jogging pants are **FORBIDDEN**.
- Jeans only permitted at the driving range.

6.2 Gentlemen:

- Bermuda shorts authorized.
- Polos and high-neck T-shirts permitted.
- Training or jogging are **FORBIDDEN**.
- Jeans pants only permitted at the driving range.

6.3 Juniors

- Underwear must not extend beyond the pants.
- No pants with holes, no mid-buttocks, no shorts.
- Training and jogging pants are **FORBIDDEN**.
- T-shirts permitted for under-12s.
- Jeans pants only permitted at the driving range.

6.4 Dress code for prize-giving ceremonies :

To attend prize-giving ceremonies and, moreover, to receive a prize, particularly out of respect for sponsors, it is compulsory to change clothes after playing.

Gentlemen are requested to wear a jacket and tie.

Certain exceptions will be decided and granted on the day of the competition.

6.5 Golf shoes must be fitted with soft spikes. Nails are **forbidden**.

6.6 Hats, caps and other headgear must be worn as usual, i.e. right-side up and not upside down, and must be removed inside the facilities.

ARTICLE VII- Playing golf.

7.1 The general rules of the Royal & Ancient Golf Club of St Andrews apply.

7.2 If the Golf Federation issues a specific rule for an exceptional situation (e.g. park and play), it must be complied with in its entirety. The Committee reserves the right to adapt these rules to the club's own rules.

7.3 Only persons in possession of a valid federation card will have access to the various courses.

ARTICLE VIII - Preservation of the course - Driving range.

8.1 Players must take care not to cause any damage to the course, and in particular must avoid tees and greens, and must not pass over pre-greens or between greens and bunkers with their trolley or golfcar.

8.2 It is **forbidden** to drive a golfcar in the rough.

8.3 In order to preserve the mowing equipment, the use of plastic tees is **forbidden**.

8.4 On the course, players must ensure that any divots (divots of grass) they have cut or pulled up are immediately put back in place and levelled. All pitches on the greens must be carefully repaired.

8.5 Players must take care not to damage the surface of the green when placing bags or flags. In order not to damage the hole, players must not stand too close to the hole when handling the flag, nor take the ball out of the hole with a club.

8.6 Players must carefully erase any footprints or shots they have made in a bunker, by carefully raking it. They should enter and leave through the lower part of the bunker.

8.7 Players must take care not to cause any unnecessary damage to the tees, in particular by making practice swings.

8.8 Practice is only permitted in areas reserved for this purpose. It is **forbidden** to pick up balls in the grassed area of the driving range. Practice balls may only be used in the practice area. It is strictly forbidden to play with practice balls on the course, pitch/putt, practice greens and school holes.

Players may only obtain practice balls by operating the ball machines provided.

The use of practice balls outside the designated areas will be considered a serious offence.

8.9 Before teeing off, and particularly in winter, players must find out about playing conditions and observe any limitations, particularly as regards the use of electric or manual carts, type of footwear, etc.

8.10 Players must strictly respect the safety of those in charge of grounds maintenance. They must not play until the groundskeeper(s) have signaled to them or are out of their reach. A teeing ground without a marker and/or a green without a flag means that the hole is closed.

8.11 Rubbish garbage cans are available at the driving range and on the course. Players are asked to use these garbage cans to dispose of their garbage in the correct manner. Smokers are requested to use the appropriate ashtrays and not to dispose of cigarette butts anywhere.

ARTICLE IX - Discipline.

9.1 Any meeting, demonstration or discussion of a political, religious or linguistic nature is strictly **forbidden** on Club premises. Members are **prohibited** from gambling.

9.2 Special decisions of the Committee will be brought to the attention of members by posting them on a notice board in the hall and in the changing rooms. It is forbidden to post private communications or advertisements on the Club's premises outside the areas designated for this purpose (with the agreement of the secretary's office).

9.3 The rules of golf, as established and amended from time to time by the Royal & Ancient & Ancient Golf Club of Saint Andrews and the United States Golf Association will be binding on the course.

9.4 The use of cell phones is **forbidden** on the course during competitions, except in emergency situations. Similarly, for the peace and quiet of all, the use of mobile phones and/or electronic games in the restaurant, clubhouse and terrace is subject to the rules of decorum and respect for others.

9.5 Players who are unable to attend the prize-giving ceremony must notify the secretariat, indicating this on the scorecard. Any player failing to notify the secretariat will automatically be considered "absent".

9.6 Naxhelet Golf Club members are expected to respect the rules of politeness, courtesy and decorum, and to behave with moderation and restraint, so as to maintain serene, natural and pleasant relations within the Club.

9.7 Any person or player officially representing the Naxhelet Golf Club outside or in another golf club is required to respect the rules of golf as well as the rules of politeness, courtesy and decorum and to behave in a measured and restrained manner. In the case of a competition, wearing the club uniform is compulsory.

9.8 All golfcar users must comply with the rules and regulations posted on the windscreen. At the secretary's office, the user must sign a release form and clear the gofcar of any garbage or objects brought in. The gofcar must be stored in the designated area.

9.9 No player may access the course (18 holes and pitch/putt) without first having booked a tee time either via the igolf application or via the secretary's office. They must notify the secretariat of their presence before entering the course. If he/she is unable to honour his/her reservation, he/she will have to unregister. If the player fails to withdraw or withdraws late several times, the Committee may impose sanctions.

9.10 It is strictly **forbidden** to bring and/or consume alcoholic beverages on the course or at the driving range.

ARTICLE X - Sanctions.

Complaints by members against one or more other members (including complaints concerning cheating, bad behavior, etc.) will only be taken into consideration once they have been sent **in writing and signed** to the secretariat.

10.1 In addition to the specific penalties provided for in the rules of golf, any breach of the provisions of these Internal Regulations may give rise to other sanctions.

These are as follows

10.1.1 **Minor sanctions** may be imposed by the Captain, President or any other person designated by them. In particular, a verbal warning, possibly accompanied by an obligation to leave the pitch, or a written warning.

10.1.2 **Major sanctions** which can only be imposed by the Committee, after examining the problem and/or hearing the various parties.

a) 1st remark: Suspension from the club for a period of 1 month.

b) 2nd remark: Suspension from the Club for a period not exceeding 12 months.

c) 3rd remark: Exclusion from the Club. *meeting in nature*

10.1.3 **Specific sanctions:** the use of plastic tees or practice balls on the course, or the inappropriate use of towels provided in the changing rooms, or any inappropriate use resulting in damage or additional costs, may give rise to the following financial sanctions, in addition to the repair of damage and/or reimbursement of costs:

a) 1st remark: verbal reprimand

b) 2nd remark: a €100 fine

c) 3rd remark: summons to appear before the Disciplinary Committee and deliberation on the penalty to be applied.

10.2 With the exception of a verbal warning, any penalty imposed on a member by the President, Captain or Committee will be notified in writing to the member concerned.

10.3 Any decision taken by the Chairman, the Captain or the Committee is irrevocable and does not need to be justified.

10.4 The sanctions provided for in the Golf Federation's park-and-play rules apply within the Club and are supported by the Committee.

10.5 If the person summoned to appear before the Disciplinary Committee fails to do so, without a valid excuse, at the date and time set, the penalty imposed by the Committee will be notified in writing. This decision is final.

ARTICLE XI - Powers of the Captain.

11.1 The Captain decides on the distribution of competitions and games on the courses, the daily particularities of play, the application of the rules of play published by the Royal & Ancient Golf Club of Saint Andrews and the interpretations to be given to them in the event of doubt or dispute. Its decisions relating to the rules of golf are final.

The Captain is competent to apply minor sanctions.

11.2 The Captain chairs the handicapping system of the Royal Belgian Golf Federation.

11.3 In the event of the absence of the Captain, the Committee may designate another person capable of replacing him for the daily decisions necessary for the organization of the game of golf.

ARTICLE XII – Attribution of handicaps.

The theoretical aptitude certificate is valid for 4 months before passing the practical aptitude certificate.

Successful completion of the theoretical exam will entitle you to access to Pitch and Putt, with the agreement of the Captain and the Committee.

The practical aptitude certificate is a permit giving access to the field as well as the possibility of competing in Club competitions.

This certificate corresponds to a level of play determined by the sports commission.

Players who do not have the practical aptitude certificate are “unclassified” and cannot have access to the course (18 holes) without special authorization from the Committee.

Access to the three training holes will be subject to the assessment of the Committee.

ARTICLE XIII – Professionals.

13.1 Only professionals designated by the club are authorized to give lessons to members and visitors of the Naxhelet Golf Club under conditions previously studied with the non-profit organization Naxhelet Golf Academy.

ARTICLE XIV – Store.

14.1 A pro shop is available to members of the Naxhelet Golf Club and visitors.

ARTICLE XV – Clubhouse.

15.1 Unless authorized by Management, the small lounge on the 1st floor is strictly reserved for members of the Naxhelet Golf Club.

15.2 SA Châteaux Thermes & Golf will set the opening hours of the club house which will be displayed at the entrance. Members and visitors must scrupulously respect this schedule.

ARTICLE XVI - Organization of the game - Competition regulations.

16.1 The Captain decides on the allocation of the land and the places where the driving range is authorized.

16.2 Priorities are defined in accordance with the rules established by the Council of National Golf Unions and the Royal Belgian Golf Federation.

16.3 When the greenkeeper declares the course to be in winter conditions, golf cars and carts without pins are strictly prohibited. No exceptions will be granted. Failure to comply with these rules will result in immediate sanctions. (expulsion from the field and, if repeat offense, summons before the committee).

Special "handigolf" conditions: players in possession of a handigolf card will be able to use a golf car on the course in winter conditions. This special measure will be granted as long as pimped trolleys are authorized and with authorization from the secretariat in collaboration with the Captain and the greenkeeper.

16.4 The secretariat reserves the right to group flights (e.g.: crowds of players, fluidity of the game, etc.).

16.5 A party not playing the holes in the planned order has no priority on the course and must immediately and spontaneously let any party approaching them pass. It is **prohibited** to cut anywhere on the course unless no player is on the holes preceding and following the one intended to be played.

16.6 Registrations for competitions must be made via the website or via the secretariat, by telephone or by email, and according to the terms decided by the Captain who may limit registrations taking into account the availability of the field.

The starting times will be transmitted, at the latest, the day before the competition.

In the event of overcrowding at a competition, priority will be given to members.

16.7 Any modification to the start list, made without authorization, will result in immediate disqualification from the competition.

16.8 Players must respect the rules of golf, particularly with regard to being present at the start of a competition (10 minutes before the start time).

The rules of golf must be known and applied by players.

Respect for playing partners, the field, fair play and courtesy are part of the code of behavior.

On the day of the competition, the local rules in force take priority over the general rules of golf.

16.9 The Captain reserves the right to modify, even at the last moment and in the general interest, the teams or departure times.

Where possible, players will be notified, but it remains their duty to check their departure time.

16.10 During competitions, remarks made by the Captain or the person designated by him, for a constructive purpose and in the interest of all, must be followed to the letter under penalty of sanctions described in article X (in accordance with paragraph 10.1).

When the Captain, a marshal or an authorized person requests a player or team to catch up, the player or team must comply immediately.

In the event of non-compliance with the decision, the player or team risks disqualification.

16.11 The use of metric binoculars and course GPS is authorized during friendly games and competitions. Devices indicating height difference or wind speed are strictly prohibited during competitions.

16.12 Dropping out during a competition will only be tolerated for duly justified reasons (under penalty of minor sanction).

16.13 Any competitor who, without warning, does not appear at a competition for which he is registered, will receive a remark and may be suspended from the following competition.

16.14 Any competitor found guilty of cheating or inappropriate behavior will be sanctioned by the committee.

16.15 The minimum age for using a golfcar is 18 years.

The driver must comply with the regulations displayed in the golf car.

The use of a golfcar in competition is only accepted upon presentation of a medical certificate, with the exception of the club championship (no golfcars accepted).

If the player decides to use a golfcar in competition without a medical certificate, he will be disqualified.

16.16.1 Senior players who have reached the age of 75 during the year will be able to leave:

-yellow tees if their handicap corresponds to the white tees with the strokes allocated to the white tees.

-blue tees if their handicap corresponds to the yellow tees with the strokes allocated to the yellow tees.

Players who have reached the age of 80 during the year will be able to start from the red tees with the strokes allocated to the yellow tee.

These measures concern "single" competitions.

As a team, the competition manager will decide on the allocation of starting tees.

16.16.2 Senior players who have reached the age of 75 during the year will be able to leave:

-red tees if their handicap corresponds to the blue tees with the strokes allocated to the blue tees.

-magenta tees if their handicap corresponds to the red tees with the strokes allocated to the red tees.

These measures concern "single" competitions.

As a team, the competition manager will decide on the allocation of starting tees.

16.17 Juniors under 12 years old with a handicap between 54 and 40 will start from the orange tees with 2 strokes per hole, whatever their handicap. Juniors having reached a handicap of 36 will start from their respective plot (yellow or red).

16.18 People with a recognized percentage of disability will start from the red blocks with the strokes corresponding to the yellow tee.

16.19 Tie-breaker in the event of a tie during a competition.

If a tie occurs in the results of a competition, the tie-breaker will be carried out as follows:

- Stableford calculation: first place will be awarded to the smallest handicap.

At the same handicap, if a tie remains, the hole-by-hole scores going back from hole 18 will be compared.

As a last resort, a draw in the presence of the players concerned will be carried out.

- Stroke play: in the event of a tie, the tie-breaker will be done going back from hole 18.

If a tie remains, a draw in the presence of the players concerned will be carried out.

- Club championship - Strokplay calculation: in the event of a tie, the tie-breaker will be done in play off on holes 10 and 18. The best score achieved will be retained.

If there is still a tie, the tie will be decided by "sudden death" on holes 10 – 18.

16.20 Only score cards played in "single" and "EDS" competitions may be counted for the calculation of the handicap. No scorecard played as a team, except in 4 ball aggregate, will be taken into account.

ARTICLE XVII – Domestic animals

If you want to bring your dog to the golf course (friendly part only), here are some recommendations to follow:

Plan your rounds: Schedule your golf rounds during times when competitions are not taking place. This way, you can enjoy your dog's company without disrupting official events.

Be Responsible: When you bring your dog to the golf course, make sure he is well trained, obedient and socially appropriate. Keep him on a leash at all times and make sure he does not disturb other players.

Respect prohibited areas: There are specific areas on the golf course where dogs are not allowed (green & bunker). Respect these restrictions and avoid venturing into these areas.

Avoid Distractions: Make sure your dog does not become a distraction to other golfers. Keep him calm and under control throughout the game.

Pick up droppings: Be responsible by picking up your dog's droppings immediately. Bring bags for waste and make sure you dispose of them properly in the bins provided for this purpose.

Respect other players: Not everyone may be comfortable around dogs on the golf course. Be attentive to other players and if someone expresses discomfort, respect their request.